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# ST MICHAEL'S CATHOLIC SCHOOL

76 Lisa Crescent, P O Box 8041, Rotorua 3047

**'Striving for Excellence'**



Principal: Mrs Kristina Crouch

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**12 August 2020**

**Dear Parents / Caregivers**

**RE: Level 2 Protocols: From 12 noon Wednesday 12 August Rotorua moved to Level 2**

Our school will remain open and will follow the level 2 protocol below.

## **ENTERING AND EXITING SCHOOL**

All access gates will be unlocked at 8.15am. We ask that the Ark children (with siblings) drop and collect their children from the May Road gate by the netball courts. Before school they will be greeted by a staff member and farewelled at the end of the day.

## **PLEASE DO NOT DROP CHILDREN OFF AT SCHOOL BEFORE 8.15 AM**

Parents are encouraged to stay off site but if they need to access the school they must sign in at the office and use the Covid app.

Gates will be locked at 9.00am except May Rd access.

Gates will be unlocked at 2.45 pm.

Any parents coming to school outside these hours will need to report to the School Office and sign in.

## **WHAT WE WILL BE DOING AT SCHOOL FOR CHILDREN AT LEVEL 2**

Children sanitise hands on entry to school

On entry children go straight to classroom

Wash hands on entry and exit of classrooms

Sneeze/cough into elbows

Stay out of moist breath zone

Assemblies will be cancelled

Class Masses will be cancelled

Basketball games are cancelled

## **WHAT STAFF ARE DOING AT SCHOOL**

Cleaning surfaces in classrooms

High touch surfaces around the school will be cleaned throughout the day

Door handles and bathrooms cleaned by cleaners at the end of each day

## **WHAT PARENTS NEED TO DO**

Sanitise hands and register with Covid tracing app if coming into the school grounds.

Do not enter classrooms

Rachael McLanachan

**Acting Principal**

**'To provide a sound balanced education in a Catholic environment'**